

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2015-16

I. Details of the Institution

1.1 Name of the Institution

RAJ NARAIN COLLEGE

1.2 Address Line 1

Chauhatta, Hajipur

City/Town

HAJIPUR (Vaishali)

State

BIHAR

Pin Code

844101

Institution e-mail address

rncollegehajipur@rediffmail.com

Contact Nos.

(0) 9431800974

Name of the Head of the Institution:

Dr. Om Prakash Roy

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Name of the IQAC Co-ordinator:

Dr. Ravi Kumar Sinha

Mobile:

(0) 9430934723

IQAC e-mail address:

rncollegehajipur@rediffmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

BRC0GN 16914

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

N.A.

1.5 Website address:

www.rncollegehajipur.org

Web-link of the AQAR:

<http://www.rncollegehajipur.org/AQAR2014-15.doc>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.57	2014	2019
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

8th March, 2011

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR _____ (DD/MM/YYYY)4
ii. AQAR _____ (DD/MM/YYYY)
iii. AQAR _____ (DD/MM/YYYY)
iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☐ No ☐

Constituent College Yes ☒ No ☐

Autonomous college of UGC Yes ☐ No ☐

Regulatory Agency approved Institution Yes ☐ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management

☒

Others (Specify)

09 Self-financing courses (B.A. & M.A.) form the academic session 2015-16

1.11 Name of the Affiliating University (*for the Colleges*)

**B.R.A. Bihar University,
Muzaffarpur (Bihar)**

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

**'Model College'
status conferred
by the State Govt.**

2. IQAC Composition and Activities

2.1 No. of Teachers

08

2.2 No. of Administrative/Technical staff

03

2.3 No. of students

04

2.4 No. of Management representatives

01

2.5 No. of Alumni

02

2.6 No. of any other stakeholder and
community representatives

02

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

02

2.9 Total No. of members

23

2.10 No. of IQAC meetings held

02

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes ☒ No ☐

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

Rural Economy, Issues in Higher Education, Political Thoughts, Skills Development, Environmental Issues.

2.14 Significant Activities and contributions made by IQAC

Facilitating implementation of innovative teaching & learning methods, organization of subject-specific seminars, compilation of feedback from students and teachers, preparation of academic plan for the College- all leading to accreditation of the College in December 2014.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Facilitating implementation of innovative teaching & learning methods, organization of subject-specific seminars, compilation of feedback from students and teachers, preparation of academic plan for the College.	College got <i>accredited</i> by the NAAC with 'B' Grade (2.57 CGPA) (*The College is a constituent Unit; as such, admission and examination schedule is prepared by the University and it is mandatory for the College to follow the same.)

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes ☐ No ☒

Management ☐ Syndicate ☐ Any other body ☐

Provide the details of the action taken

The College administration as well as all the departments worked as per the plans prepared by the IQAC in consultation with them and prompt actions were taken for making required preparation for the NAAC accreditation of the College.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	14			
PG	13	06	06	06
UG	14	10	10	08
PG Diploma		03	03	03
Advanced Diploma				
Diploma				
Certificate	01			
Others	01			
Total	43	19	19	17
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	21
Trimester	
Annual	18

1.3 Feedback from stakeholders* (On all aspects)

Alumni ☒ Parents ☒ Employers ☒ Students ☒

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabi is revised & updated by the 'Academic Council' of the University, which the College implements in all possible ways.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nine (09) new Departments introduced during June 2014 – July 2015.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	35	02	30	02	01

2.2 No. of permanent faculty with Ph.D. 33

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	0	36	0		0		0		0	36

2.4 No. of Guest and Visiting faculty and Temporary faculty 16

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	01	10	35
Presented papers		10	15
Resource Persons		06	15

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Increased use of 'audio-visual aids' in classroom 2. Departmental seminars on regular basis 3. 'Assignments' as one of the basis of 'Internal Assessment' at Postgraduate level 4. 'skill development' programmes in English and Computer literacy introduced 5. Invited 'Talks' & 'Lectures' arranged on regular basis

2.7 Total No. of actual teaching days during this academic year 211

2.8 Examination/ Evaluation Reforms initiated by the institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

University conducts all Exams. However, test examination for all courses & programmes has been introduced for internal evaluation & feedback.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 04

2.10 Average percentage of attendance of students 76 %

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. / B.Sc.		< 1%	40%	50%		91%
M.A. / M.Sc.		< 4%	48%	31%		84%
B.C.A.		10%	90%	09%		99%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

On the initiative of the IQAC, all the Departments regularly obtain 'feedback' on teaching & learning from the students and parents (through 'teachers-parents Meet'); which is discussed and analysed by the IQAC in consultation with the concerned Department at the time of commencement and end of the academic session.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01 (26 teachers have already attended the required no. of the course)
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	26 teachers have already attended the programme
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	01+ 04
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	15	10	Nil	04
Technical Staff	02	08	Nil	02

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC, in consultation with the Research Committee of the college facilitates preparation and vetting of Research Projects of the teachers before submission to the UGC/ other funding Agency.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	02			Submitted
Outlay in Rs. Lakhs	10.6 lac			10.6 lac

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	04	09		
Outlay in Rs. Lakhs			Rs. 1258522	

3.4 Details on research publications

	International	National	Others
Peer Review Journals		02	
Non-Peer Review Journals			
e-Journals			
Conference proceedings (in all)		12	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Upto 2012	UGC	10.60 lac	10.60 lac
Minor Projects	2014- 2015	UGC	12,58,522	12,58,522
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total			23.18 lac	23.18 lac

3.7 No. of books published i) With ISBN No. Chapters in Edited Books
ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)
UGC PG Dev. Grants for Pol. Science, English.

3.10 Revenue generated through consultancy

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3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number		01	03		04
Sponsoring agencies		UGC	College		College

3.12 No. of faculty served as experts, chairpersons or resource persons

05

3.13 No. of collaborations

International

National

Any other

02

3.14 No. of linkages created during this year

02

3.15 Total budget for research for current year in lakhs :

From Funding agency

From Management of University/College

0.75 lac

Total

0.75 lac

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
				01	01	

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

31

32

3.19 No. of Ph.D. awarded by faculty from the Institution

06

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events: **(NCC Unit is presently not functional)**

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- 'Clean India' & 'Environmental Awareness' drives among the slum Children adjacent to the College through NSS volunteers.
- Activities such as painting competition & evening classes for underprivileged children, have been organized in the Community Library in the College.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	6.725 Acres			
Class rooms	17	09	State Govt.	26
Laboratories	10			10
Seminar Halls	01			01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	CCTV-40 Computers-100	CCTV (30) Computers (20) A/Cs (02)	Internal	15.5 lac
Value of the equipment purchased during the year (Rs. in Lakhs)	50 lac	15.5 lac + 0.82 lac (Science)	Internal UGC	65.82 lac
Others – 1.New Boundary Wall 2.Exam Halls		New New (03)	Internal State Govt.	27 lac 2.70 Crore

4.2 Computerization of administration and library

The process of Computerization of administration is under active consideration and that of the library is being carried out with the help and support of the INFLIBNET.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	45,000	Appx. 50 lac	2500	0.82 lac	47,500	51 lac
Reference Books						
e-Books						
Journals	66	1.23 lac	12	14000	72	1.37 lac
e-Journals						
Digital Database	e-Library with Internet					
CD & Video	More than 100					
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	100	50	At all points through Campus Wi-Fi & cable	04	02	02	06	02
Added	20	20	All points			02	06	02
Total	120	70	All points	04	02	02	06	02

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

All teachers all computer-trained; non-teaching employees are able to use Computer; students are being trained in Computer through short-term Certificate & Advance-Certificate Courses.

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.75 lac
ii) Campus Infrastructure and facilities	31.50 lac
iii) Equipments	1.50 lac
iv) Others	2 lac
Total :	35.75 lac

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC conducts regular meetings & consultation with faculty members and with members of 'Students' Grievance Cell' & 'Counselling Cell' with a view to enhancing awareness about Student Support Services.

5.2 Efforts made by the institution for tracking the progression

Regular feedback from the students; feedback from 'Complaint/ Suggestion' Boxes. Quick remedial steps are taken on the recommendation of the Students' Grievance Cell' & 'Counselling Cell'.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
4250	1912	37	60

(b) No. of students outside the state

< 1%

(c) No. of international students

Nil

	No	%		No	%
Men	3581	63.7	Women	2041	36.3

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
3391	755	3	1409	-	5558	3326	724	4	1568	-	5622

Demand ratio **1.6 :1** Dropout % **< 4%**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

UGC sponsored NET/SET Coaching Centre, Entry-in Service & Remedial Coaching Centre; 'Development of Personality Traits & Communication Skills'-(an initiative of the Dept. of English).

No. of students beneficiaries

350

5.5 No. of students qualified in these examinations

NET	06	SET/SLET	04	GATE		CAT	
IAS/IPS etc		State PSC	02	UPSC		Others	23

5.6 Details of student counselling and career guidance

Counselling Cell & 'Youth Club' of the College provides counselling and career guidance to the rural students in particular so that they may prepare for the suitable career. The College also arranges 'Employment Fair' in collaboration with the Employment Deptt. , Govt. Of Bihar.

No. of students benefitted

134

5.7 Details of campus placement: (Rojgar Mela) Job-fair

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
12	150	22	55

5.8 Details of gender sensitization programmes

Counselling of the female students through the 'Counselling Cell', Workshops/ Debate & Slogan-Writing Competition (Beti Bachao- Beti Padao, etc.) contribute to gender sensitization on the Campus.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	114	304380
Financial support from government	All 1479 SC Students	Data to be obtained
Financial support from other sources	-	-
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Grievances of the students are attended to immediately and on priority basis.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION: Located in an educationally backward and SC concentrated segment of the district Vaishali, the College envisions to evolve by the end of 2030 a committed and sensitive system of providing meaningful education in terms of competitive knowledge, soft-skills and positive personality traits for gainful employment, social inclusiveness and cultural upliftment of the graduating students.

MISSION: To make sustained effort for creation of suitable infrastructural facilities and availability of all possible support for ensuring greater participation of students in all academic, social and community oriented programmes and for enhanced involvement of faculty members in research work and professional efficiency upgradation.

6.2 Does the Institution has a management Information System

Being a constituent College, the faculty and the administration are obliged to implement at once policies and decisions of the University /State Govt. Such matters are circulated immediately through notices. Urgent Meetings are also held for the same purpose.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Based on the feedback from the students, parents and alumni, the College is embarking upon expansion and diversification of available courses & programmes. Finding of the Seminars and workshops also help in curriculum development, as far as practicable.

6.3.2 Teaching and Learning

Despite shortage of faculty members, academic and motivational seminars, workshops, awareness programmes relating to environmental, legal, language and skill-development related issues are arranged to enrich teaching/learning process.

6.3.3 Examination and Evaluation

Admission through 'Entrance Tests' for admission to regular UG/PG Programmes and Mid-term & Sent-up tests have been introduced from 2014 onwards.

6.3.4 Research and Development

All possible infrastructural support is made available for the faculty members for research work. They are encouraged to undertake minor/major research projects funded by UGC/ICHR/ICSSR.

6.3.5 Library, ICT and physical infrastructure / instrumentation

A rich library with internet facility, an E-library, wi-fi enabled secured Campus (with CCTV), language-lab, intercom facility- all contribute to a health academic environment on the Campus.

6.3.6 Human Resource Management

- 1.The faculty members and support staff work in a coordinated manner to optimize positive learning outcome for the students.
- 2.Faculty members are encouraged to engage in interdisciplinary academic activities, that facilitates teaching/learning process also by compensating for the dearth of teachers.
3. Apart from engaging regular assigned classes, faculty members are encouraged to participate and make academic contribution in the activities of Vocational & Self-financed Courses.
- 4.Service and experience of almost all teachers are utilized by ensuring their participation as members of different Committees/ Sub-Committees in the College.

6.3.7 Faculty and Staff recruitment

Faculty and Staff are recruited by the State Government. The list of eligible external faculties for Self-financed & Vocational Courses, on the basis of qualifications/ Interview, is prepared by the College subject to final approval by University.

6.3.8 Industry Interaction / Collaboration

Two Departments (Dept. Of Botany & Dept. Of Political Science) have been working in collaboration with registered organization for research related work. All seminars in the College are organized in collaboration with academic/research organizations.

6.3.9 Admission of Students

The College adopts a transparent, merit-based admission process through 'Entrance tests', subject to 'reservation policy' of the State Govt.

6.4 Welfare schemes for

Teaching	Marriage & Medical Advance
Non teaching	Marriage & Medical Advance
Students	Free Studentship

6.5 Total corpus fund generated

5.00 lac

6.6 Whether annual financial audit has been done

Yes

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	College Adm.
Administrative			Yes	College adm.

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

Yes

No

For PG Programmes

Yes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

1. Conducting examination is an area within the jurisdiction of the University. The College has introduced 'Entrance Exams', Mid Term Tests and Sent-up Tests on its own.
2. Assessment based on 'assignment, classroom discussion and attendance' has been made mandatory for PG students, as part of 'Internal Assessment.'

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

There is no such proposal on the side of the University to grant autonomy to colleges.

6.11 Activities and support from the Alumni Association

The Alumni Association meets once in a year and provides suggestion and feedback on various activities / measures adopted by the College.

6.12 Activities and support from the Parent – Teacher Association

All the Departments organize Parents-Teacher Meet on regular basis, and the suggestion/ feedback given are acted upon as per feasibility. Such Meets have contributed to improved attendance on the part of the Students.

6.13 Development programmes for support staff

Computer literacy programmes have been organized for all the support staff. Intensive Computer training has been arranged for Accountants and Office Assistants. One library Assistant has received training in INFLIBNET Centre, Gujarat.

6.14 Initiatives taken by the institution to make the campus eco-friendly

The entire Campus 'green' and environmentally well-planned and is made eco-friendly with plantation of trees and plants and provision of 'recycling centre' for waste management. There is a separate Botanical Garden having rare species of trees & plants. The College conducts 'green audit' on regular basis.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Provision of enhanced security through CCTV and enabling atmosphere has encouraged the female students resulting in an increase in their enrolment, particularly in PG courses.
2. Entrance Examination for admission to UG/ PG Courses has made the process transparent.
3. Formation of the 'Youth Club' and facilities for acquiring 'soft skills' have improved the image of the Institution.
4. Regular organization of 'Talks & Lectures' by the Departments, particularly by the Dept. Of Political Science, has generated research aptitude in the students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Security of the entire Campus through CCTV surveillance, and raised Boundary Walls
2. Enhancement of infrastructural facilities and increase in the number of classrooms.
3. Entrance tests, Mid-term Tests and Sent-up tests introduced
4. Internal Assessment introduced for PG students on the basis of assignment, classroom interaction and attendance.
5. Provision of Wi-Fi for internet facility for the faculties, staff and the students
6. Introduction of short-term Computer and English Language Certificate courses for the purpose of skill development of the students.
7. Introduction of 12 (twelve) vocational/ self financed UG & PG Courses

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Despite its location in an academically backward district, the College provides supportive atmosphere for female students; they participate in all academic and extracurricular activities in great number.
2. 'Children's Community Library' provides facility of quality creative literature to the children of the areas; it also conducts cultural competitions for them.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

Organization of Quiz & Debates and workshops on Environment related issues; involvement of students in Green Audit of the Campus, cleanliness drive and recycling process.

7.5 Whether environmental audit was conducted?

Yes

☐ Yes

No

☐

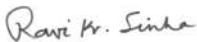
7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- 1.Acute shortage of faculty members, particularly in Science Departments.
- 2.Absence of adequate infrastructure-classrooms & laboratories.
- 3.Huge response of applicants seeking admission indicates scope for further expansion & diversification of existing academic programmes on offer.

8. **Plans of institution for next year**

- 1.To start at least one Vocational and one 'Aid-on/Certificate" Courses in each Department.
- 2.Establishment of one 'state-of-the-art' smart classroom cum Seminar Hall.
- 3.Establishment of Youth Club for all round personality development of the students.
- 4.To increase the frequency of organizing Seminars, Workshops & Invited Lectures.
5. To start academic & administrative audit in a formal and methodical way

Name: Dr. Ravi Kumar Sinha



Signature of the Coordinator, IQAC

Name: Dr. Om Prakash Roy



Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
